



<b>Section:</b>	3. Publications
<b>Subpart:</b>	3.1. Website
<b>Policy No.:</b>	3.1.1.
<b>Title:</b>	Control of Content
<b>Effective:</b>	2001

## Control of Content

**Purpose:** Establish authority and controls over NCWM website content.

**Background:** With the establishment and evolution of the NCWM website it has become necessary to define who has administrative authority over the content. In 2006 the decision was made to put all website content under the purview of the Board. Since the new website established in 2009 is more dynamic in terms of content and services, NCWM staff has taken on a daily process of updates and improvements. It has become necessary to allow staff the authority to amend website content without first receiving Board approval as a means of keeping the site as current and useful to stakeholders as possible.

**Policy:**

1. Content of the NCWM website is solely the purview of NCWM staff and the Board of Directors.
2. The Executive Director is authorized to approve daily updates and improvements to the website without prior Board approval.
3. The Board of Directors may direct staff in content as deemed appropriate.
4. Others wishing to put content on the NCWM website shall provide the content to staff who may submit it to the Board for approval if the content is questionable in nature.