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| Section: | 3. Publications |
| Subpart: | 3.1. Website |
| Policy No.: | 3.1.3. |
| Title: | Membership Directory |
| Effective: | 2006 |

Membership Directory

Purpose: To outline a privacy policy for members as it pertains to the Membership Directory on the NCWM website.

Background: Improvements to the NCWM website have enabled a "Members Only" section. This section has password protection and includes a membership directory. The directory is a searchable database of NCWM membership with complete contact information.

It is possible that some members may not want to have their contact information posted in an on-line directory, even though it is in the "Members Only" section.

Policy:

1. Members' contact information is accessible to members-only in the membership directory on the NCWM website including:
 - Name,
 - Title,
 - Company,
 - Address,
 - Phone number,
 - Fax number,
 - Email address , and
 - Company website URL

2. Members shall be given the option to "opt out" on having their contact information posted; however the name, title and company will remain.